CHILDREN IN THE WORKPLACE/ON CAMPUS

This policy addresses the issue of students and employees bringing children on campus.

The College has an obligation to its students, staff and visitors to conduct its operations and maintain its facilities in a manner consistent with its mission as an institution of higher education. There may be occasions when brief visits by children under the age of 17 of faculty, staff and students may be necessary.

Below are guidelines governing children visits to the campus.

1. Minor children may visit College offices and facilities for limited periods of time at the discretion of the supervisor or faculty member, of the office or facility that is the destination of the parents or caretakers. However, children are not permitted in classrooms during instructional periods and never in laboratories even when classes are not in session.

2. Minor children will be subject to the same conditions as any other visitor to the College. Parents or caretakers must sign-in their children at the Public Safety desk.

3. Regular, repeated visits by children are not permitted. For example: a parent who brings his/her child to work every day between 4 p.m. and 5 p.m.

4. Children are not permitted in high risk, high security and possibly dangerous areas, including labs, machine rooms, areas under construction or any other areas which may be hazardous.

5. Children are not permitted in the classroom during regular class/testing sessions.

6. Children of faculty and staff are not permitted to be present during advisement/counseling sessions for students.

7. Children are to never be left unattended.

8. It is a parent’s or caretaker’s responsibility to supervise their children at all times while they are present on the College premises.

9. As necessary permission may be granted to members of the college community on a case by case basis for extended visits however 4, 5 and 6 above will have no exceptions.