College Council Meeting  
March 26, 2019

6. Updates/matters from the Standing Committees
   a. Matters referred from the Legislative Committee
      iv. Resolution to approve the Protocol for Council
          and Standing Committee Elections

RESOLVED: The Council approves proposed election protocol.

Vote:    For          Against        Abstain

Approved unanimously by Council Members
PROTOCOL
For
COLLEGE COUNCIL AND STANDING COMMITTEE ELECTIONS

1. This protocol shall apply to faculty and staff elections for the Council and Standing Committees of the Council under the Governance Plan.

2. In consultation with the Provost and the Office of Human Resources, lists of eligible voters (the electorate) for each category of election as prescribed in the Guttman Governance Plan will be established.

3. The Legislative Committee of the Council and its delegate will call for online nominations. Each member of the electorate may nominate up to the number of seats to be filled, including him/herself, if eligible to serve. Once nominated, the Secretary or delegate will confirm that nominees are willing to serve and nominees will have an opportunity to write a short statement (50-100 words) about their qualification and desire to serve.

4. Nominations and elections will be conducted within these time frames:
   a. 1 week (5 business days during the regular academic year during a time when classes are in session) for open nominations, and confirmation of willingness to serve;
   b. 1 week for campaigning, including the provision of an optional written statement of interest via distribution by email.
   c. At least 2 full days for initial election balloting;
   d. At least 1 full day for each subsequent run-off election. Between each balloting, remaining candidates may choose to withdraw from the ballot.

5. All nominees willing to serve will be included on the first ballot.

6. Candidates are encouraged to use the campaign week wisely, either in formal (call of a general meeting to discuss issues) or informal (one-to-one) conversations. Statements will be collected and distributed through the Legislative Committee or delegate and will be equally accessible to all voters.

7. Balloting will occur online in accordance with Standing Rule #1 rev through a succession of Depot forms. For a round of voting to be valid, a quorum of eligible voters must cast votes. A successful candidate will receive a majority of the votes cast in a valid round of voting.

8. Each member of the electorate may cast a vote for up to the number of seats to be filled.
9. Elections to fill an unexpired term on either Council or a Standing Committee will be included on the main ballot for the Council or that Standing Committee. The last person elected for a seat on Council or that Standing Committee will be awarded the unexpired term.

10. Records will be kept of all nominations and votes. Election results will be announced to the College at the conclusion of successful elections.

**Standing Rule #1**

*Revised September 10, 2015*

**Elections:**

When the body votes to elect individuals to various positions, the voting will be conducted as follows:

1. Initial vote: All those nominated are included in the first ballot.

2. Where there are multiple positions to be elected (a committee for example) and there is at least one successful election, the next ballot will include all remaining nominations.

3. Where there are positions to be elected and there is no successful election of any candidates on the ballot:
   a. If the number of candidates is more than double the number of seats to be elected, the two candidates with the lowest number of votes will be dropped from the next ballot, unless this would leave only one-candidate, in which case no nominee is eliminated and voting continues.
   b. If the number of candidates is double or less than double the number of seats to be elected, the candidate with the fewest votes will be dropped from the next ballot, unless this would leave only one-candidate, in which case no nominee is eliminated and voting continues.